



2016-2017  
**THE AMERICAN LEGION**  
**CONSOLIDATED POST REPORT**

The Consolidated Post Report was established in 1975 in order to assist departments in the documentation of the various activities a specific post has done during the twelve-month reporting period, June 1 through May 31. The Consolidated Post Report (CPR) may be the most important document your post will complete this year. Your post's information, combined with that of other posts, is used when the National Commander and others testify on Capitol Hill on behalf of all veterans. Each post has a story to tell and when we speak collectively our strength is magnified.

If your post did not participate in a program listed on the report, or if you simply can't get the information by the requested date, leave the section blank. If the post only has one program, then that should be the one reported. If you can't get exact amounts or numbers, please make a reasonable estimate.

Many questions call for figures, such as the number of Funeral Honors provided or the number of cases handled by the post service officer. Some of the items being assessed, like The American Legion National Emergency Fund, ask for the number of dollars spent. Do not report cents. Round your response to the nearest dollar.

All answers to the boxes and the fill-ins should be typed or printed clearly using a pen with black or dark blue ink. Some questions can be answered by putting an "X" in the  provided. An "X" means "Yes." A blank means "No."

You can also complete and submit your CPR information from [myLegion.org](http://myLegion.org) using the online form. Make sure you have all your information ready, then simply sign-on and look for **Consolidated Post Report** under the "post and department" options. After completing the form, click on the "Submit" button to send the report to National Headquarters; a copy will automatically be sent to your department headquarters, as well. The on-line CPR form will be made available each year after the blank forms are distributed to the departments (usually in February). On-line submission will be available at [myLegion.org](http://myLegion.org) through July 1st, the cutoff for receipt of forms at National Headquarters.

When using the paper form, send the original and one copy to your department headquarters by the date they specify. Keep the third copy for your post records.

If your post had projects, activities or events which cannot be adequately covered on the report form, attach a written description with pictures and articles, if applicable, to the national and department copies of the form. The narrative report will be reviewed by personnel at National Headquarters responsible for specific programs and shared with *The American Legion Magazine* staff.

Your report is a measure of performance for your post and shows you are  
**"STILL SERVING AMERICA"**

**Department Reminder: July 1 is the final date for transmittal to National Headquarters for post reports to be included in the national tabulation for the specified reporting year.**



# THE AMERICAN LEGION | CONSOLIDATED POST REPORT

2016 - 2017

Department of (1)  Post No. (2)  District No. (3)

Final 2016 Membership (4)  City (5)  State (6)

### VETERANS AFFAIRS AND REHABILITATION

- 7 \_\_\_\_\_ no. of cases handled by service officer(s)
- 8 \$ \_\_\_\_\_ emergency aid given to veterans from post funds
- 9 \_\_\_\_\_ no. of volunteer hours recorded at VA hospitals
- 10 \$ \_\_\_\_\_ contributions to VA Voluntary Service program
- 11  has a VA Voluntary Service coordinator
- 12 \_\_\_\_\_ no. of VA Voluntary Service volunteers

### NATIONAL SECURITY

- 13 \_\_\_\_\_ Blood Donor program - no. of pints donated
- 14 \_\_\_\_\_ no. of blood donors
- 15 \_\_\_\_\_ ROTC medals - no. presented by post
- 16  Energy - has a chairperson
- 17  Crime Prevention/Law and Order - has a program
- 18  Fire Prevention/Protection - has a program
- 19  Homeland Sec/Disaster Relief & Citizen Corps - participates
- 20  has a POW/MIA chairperson
- 21  has a Foreign Relations chairperson

### PUBLIC RELATIONS

- 22  has an active PR chairperson/officer
- 23  produces a post publication
- 24  maintains a website
- 25 \_\_\_\_\_ no. of annual community events post participates
- 26  participated in a 9/11 Community Commemoration event
- 27 \_\_\_\_\_ radio
- no. of times your post was mentioned in the following media during the past year:
- 28 \_\_\_\_\_ TV
- 29 \_\_\_\_\_ cable access TV
- 30 \_\_\_\_\_ newspaper (stories)
- 31 \_\_\_\_\_ newspaper (letters to the editor)

### CEREMONIAL FUNERAL HONORS FOR VETERANS - POST SPONSORS:

- 32  color guard
- 33  firing squad
- 34 \_\_\_\_\_ no. of funeral honors provided for veterans
- 35 \$ \_\_\_\_\_ expenses

### ECONOMIC

- 36  has employment chairperson
- 37  has Homeless Veterans chairperson
- 38  participates in career fairs
- 39 \_\_\_\_\_ no. of veterans referred to LVER or DVOP
- 40 \_\_\_\_\_ no. placed in employment
- 41 \_\_\_\_\_ no. placed in job training program
- 42  promotes programs such as Employ Older Worker week and Employer of the Year
- 43  Homeless Veterans Outreach
- Submitted award nominations for the following:
- 44  Employer of the disabled
- 45  Employer of Older Workers
- 46  Local Veteran Employment Representative (LVER)
- 47  Disabled Veterans Outreach Program (DVOP)
- 48  local office
- 49  Employer of veterans, large category/+200 employees
- 50  Employer of veterans, med category/50-200 employees
- 51  Employer of veterans, small category/less than 50 emp

### AMERICANISM

- 52 \_\_\_\_\_ Boys State: no. of boys sponsored
- 53 \$ \_\_\_\_\_ cost to post
- 54 \$ \_\_\_\_\_ American Legion Legacy Scholarship: amt donated
- 55  participates in citizenship/naturalization activities
- 56  Baseball: American Legion Baseball team sponsored
- 57 \$ \_\_\_\_\_ cost of baseball team
- 58  other athletic teams sponsored
- 59 \$ \_\_\_\_\_ cost of other teams
- 60  Scouting: sponsors scout unit(s)
- 61 \_\_\_\_\_ no. of youths in Legion Scouting
- 62 \$ \_\_\_\_\_ donated to scouting activities
- 63  Oratorical Contest: sponsored local contest
- 64 \_\_\_\_\_ no. of local contestants
- 65 \$ \_\_\_\_\_ cost to post
- 66  Education: participates in School Award program
- 67 \_\_\_\_\_ no. of awards presented
- 68  participates in American Education Week
- 69 \_\_\_\_\_ no. of schools assisted
- 70 \$ \_\_\_\_\_ cost of schools assisted
- 71 \_\_\_\_\_ no. of scholarships awarded
- 72 \$ \_\_\_\_\_ cost of scholarship awards
- 73 \_\_\_\_\_ hours of service given to Education program
- 74 \$ \_\_\_\_\_ additional amounts expended on Education Program
- 75  participates in Vets in the Classroom
- 76 \_\_\_\_\_ Flag Education: no. of presentations to local groups
- 77 \$ \_\_\_\_\_ cost to post
- Post Participation:
- 78  Flag Day
- 79  Get Out The Vote
- 80  Veterans Day
- 81  Memorial Day
- 82  July 4th
- 83  American Legion Birthday
- 84  Four Chaplains Sunday
- 85 \_\_\_\_\_ Community Service: Estimated no. of hours of service
- 86 \$ \_\_\_\_\_ cost to post
- 87 \_\_\_\_\_ Jr Shooting Sports Prog Club: no. of youth involved
- 88 \$ \_\_\_\_\_ cost to post
- 89 \_\_\_\_\_ Jr Shooting Sports Prog Club: no. of clubs
- 90  participates in Operation Comfort Warriors
- 91  Youth Cadet Law Enforcement
- 92 \_\_\_\_\_ no. of youth involved

### CHILDREN & YOUTH

- 93 \_\_\_\_\_ no. of C&Y activities held
- 94 \$ \_\_\_\_\_ cash aid given to benefit children
- 95 \$ \_\_\_\_\_ value of goods given to children (reasonable estimate)
- 96 \_\_\_\_\_ no. of children given aid (cash or goods)
- 97 \_\_\_\_\_ no. of volunteer hours for C&Y programs and activities
- Post participation:
- 98  Halloween Safety
- 99  Family Support Network
- 100 \_\_\_\_\_ no. of families assisted
- 101  Health & Child Safety
- 102  April is C&Y Month
- 103  National Family Week
- 104  Temporary Financial Assistance
- 105 \$ \_\_\_\_\_ administrative costs (paper, equipment, etc.)
- 106 \$ \_\_\_\_\_ parties, dinners, prizes and gifts
- 107 \$ \_\_\_\_\_ all other expenses
- Contributions - dollar amounts to other agencies or American Legion activities:
- 108 \$ \_\_\_\_\_ Family Support Network
- 109 \$ \_\_\_\_\_ Temporary Financial Assistance
- 110 \$ \_\_\_\_\_ American Legion Endowment Fund
- 111 \$ \_\_\_\_\_ all other child service charities

### INTERNAL AFFAIRS

- 112  American Legion Riders: has Riders group
- 113 \_\_\_\_\_ no. of Legion family members in Riders group
- 114 \$ \_\_\_\_\_ National Emergency Fund - amount donated
- 115 \$ \_\_\_\_\_ Support Our Troops - cost to post
- 116 \_\_\_\_\_ no. of volunteer hours for Support Our Troops
- 117 \_\_\_\_\_ no. of volunteers for Support Our Troops
- 118 \$ \_\_\_\_\_ all other fund raising not captured above
- 119  has a Facebook page
- 120  The American Legion Amateur Radio Club: has radio club

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_



# THE AMERICAN LEGION | CONSOLIDATED POST REPORT

2016 - 2017

Department of (1)  Post No. (2)  District No. (3)

Final 2016 Membership (4)  City (5)  State (6)

### VETERANS AFFAIRS AND REHABILITATION

- 7  no. of cases handled by service officer(s)
- 8 \$  emergency aid given to veterans from post funds
- 9  no. of volunteer hours recorded at VA hospitals
- 10 \$  contributions to VA *Voluntary Service* program
- 11  has a VA *Voluntary Service* coordinator
- 12  no. of VA *Voluntary Service* volunteers

### NATIONAL SECURITY

- 13  *Blood Donor program* - no. of pints donated
- 14  no. of blood donors
- 15  *ROTC medals* - no. presented by post
- 16  *Energy* - has a chairperson
- 17  *Crime Prevention/Law and Order* - has a program
- 18  *Fire Prevention/Protection* - has a program
- 19  *Homeland Sec/Disaster Relief & Citizen Corps* - participates
- 20  has a *POW/MIA* chairperson
- 21  has a *Foreign Relations* chairperson

### PUBLIC RELATIONS

- 22  has an active PR chairperson/officer
- 23  produces a post publication
- 24  maintains a website
- 25  no. of annual community events post participates
- 26  participated in a 9/11 *Community Commemoration* event
- 27  radio
- no. of times your post was mentioned in the following media during the past year:
- 28  TV
- 29  cable access TV
- 30  newspaper (stories)
- 31  newspaper (letters to the editor)

### CEREMONIAL FUNERAL HONORS FOR VETERANS - POST SPONSORS:

- 32  color guard
- 33  firing squad
- 34  no. of funeral honors provided for veterans
- 35 \$  expenses

### ECONOMIC

- 36  has employment chairperson
- 37  has *Homeless Veterans* chairperson
- 38  participates in career fairs
- 39  no. of veterans referred to *LVER* or *DVOP*
- 40  no. placed in employment
- 41  no. placed in job training program
- 42  promotes programs such as *Employ Older Worker week* and *Employer of the Year*
- 43  *Homeless Veterans Outreach*
- Submitted award nominations for the following:
- 44  *Employer of the disabled*
- 45  *Employer of Older Workers*
- 46  *Local Veterans' Employment Representative (LVER)*
- 47  *Disabled Veterans' Outreach Program (DVOP)*
- 48  local office
- 49  Employer of veterans, large category/+200 employees
- 50  Employer of veterans, med category/50-200 employees
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### AMERICANISM

- 52  *Boys State*: no. of boys sponsored
- 53 \$  cost to post
- 54 \$  *American Legion Legacy Scholarship*: amt donated
- 55  participates in citizenship/naturalization activities
- 56  *Baseball: American Legion Baseball* team sponsored
- 57 \$  cost of baseball team
- 58  other athletic teams sponsored
- 59 \$  cost of other teams
- 60  *Scouting*: sponsors scout unit(s)
- 61  no. of youths in Legion Scouting
- 62 \$  donated to scouting activities
- 63  *Oratorical Contest*: sponsored local contest
- 64  no. of local contestants
- 65 \$  cost to post
- 66  *Education*: participates in *School Award* program
- 67  no. of awards presented
- 68  participates in *American Education Week*
- 69  no. of schools assisted
- 70 \$  cost of schools assisted
- 71  no. of scholarships awarded
- 72 \$  cost of scholarship awards
- 73  hours of service given to *Education* program
- 74 \$  additional amounts expended on *Education Program*
- 75  participates in *Vets in the Classroom*
- 76  *Flag Education*: no. of presentations to local groups
- 77 \$  cost to post
- Post Participation:
- 78  *Flag Day*
- 79  *Get Out The Vote*
- 80  *Veterans Day*
- 81  *Memorial Day*
- 82  *July 4th*
- 83  *American Legion Birthday*
- 84  *Four Chaplains Sunday*
- 85  *Community Service*: Estimated no. of hours of service
- 86 \$  cost to post
- 87  *Jr Shooting Sports Prog Club*: no. of youth involved
- 88 \$  cost to post
- 89  *Jr Shooting Sports Prog Club*: no. of clubs
- 90  participates in *Operation Comfort Warriors*
- 91  *Youth Cadet Law Enforcement*
- 92  no. of youth involved

### CHILDREN & YOUTH

- 93  no. of C&Y activities held
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- Post participation:
- 98  *Halloween Safety*
- 99  *Family Support Network*
- 100  no. of families assisted
- 101  *Health & Child Safety*
- 102  *April is C&Y Month*
- 103  *National Family Week*
- 104  *Temporary Financial Assistance*
- 105 \$  administrative costs (paper, equipment, etc.)
- 106 \$  parties, dinners, prizes and gifts
- 107 \$  all other expenses
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- 108 \$  *Family Support Network*
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### INTERNAL AFFAIRS

- 112  *American Legion Riders*: has Riders group
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- 116  no. of volunteer hours for Support Our Troops
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- 119  has a Facebook page
- 120  *The American Legion Amateur Radio Club*: has radio club

Signature

Title

Date

2016-2017

DEPARTMENT COPY

30-010 (2017) Artwork #: 711A0918



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POST COPY

30-010 (2017) Artwork #: 71A0916